



BOARD OF TRUSTEES

Regular Meeting

Minutes

January 27, 2022

- The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 12:31 p.m. on Thursday, January 27, 2022, by Mr. Jerry Dasti, Chair, in the Conference Center and via Webex. The Pledge of Allegiance was recited by all present. Call to Order
- The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2021 reorganization meeting and distributed as required by law. Also, given the current healthcare crisis, a notice was publicized on January 24, 2022, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means during periods of emergency. Public Meeting Announcement
- Those in attendance were Mr. Dasti, Mrs. Linda Novak, Mr. Frank Dupignac, Mr. Robert Fall, Mr. Charles Muller, Mr. Joseph Teichman, Mr. Carl V. Thulin, Ms. Josephine O’Grady, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President Sara Winchester, Vice President Eileen Garcia, Vice President Joseph Konopka, Vice President Gerald Racioppi, and Mrs. Connie Bello. Attendance
- The minutes of the December 16, 2021, Board of Trustees closed session and public meetings were unanimously approved by roll call vote. Minutes Approved
- Finance Committee
- Mr. Dupignac introduced Ms. Winchester, who shared that the Audit committee met with the College Auditor during the Finance Committee meeting in order to finalize the Ocean County College Report of Audit for June 30, 2021, which will be presented for approval at the February 24, 2022, Board meeting. The Finance Agenda was then approved upon unanimous roll call vote.
- The statement of income and expenditures as of December 31, 2021, was accepted. Income/Expenditures Accepted

- The following contract was awarded: Contract Awarded
 - A maximum of \$96,000 to Mechanical Preservation Associates, Inc., Hillsborough, New Jersey, for the replacement and installation of a new cooling tower for the Administration Building at Ocean County College.

- Resolutions were adopted to award the following contracts: Resolutions Adopted for Contract Awards
 - A maximum of \$21,725 to Rosetta Stone LLC, San Mateo, California, for the purchase of learning language software and services for e-Learning programs from January 30, 2022, through January 29, 2023, at Ocean County College.
 - A maximum of \$20,599.92 to Krueger International, Inc., Green Bay, Wisconsin, for the purchase and installation of furniture for the Technology Building Lab through the Education Services Commission of New Jersey (ESCNJ) at Ocean County College.
 - A maximum of \$19,965 to Brodart Company, Williamsport, Pennsylvania, for the purchase and installation of a self-checkout kiosk system funded through the Higher Education Emergency Relief Fund (HEERF) for the Library at Ocean County College.
 - A maximum of \$23,764.02 to Johnson Controls, Inc., Blackwood, New Jersey, for the purchase and installation of humidity and CO2 sensors funded through the Higher Education Emergency Relief Fund (HEERF) and through the Omnia Partners Cooperative Purchasing Program for use at Ocean County College.
 - For an eleven-month contract from January 27, 2022, through December 31, 2022, with a second-year contract option, with Sharda Paper, Inc., Brooklyn, New York, for the purchase of copier and specialty paper on behalf of the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC), with Ocean County College serving as the lead agency.
 - A maximum of \$17,541.65 to LinkedIn Corporation, Sunnyvale, California, for an eleven-month contract from February 1, 2022, through December 31, 2022, for LinkedIn Learning licenses for professional development courses for faculty and staff at Ocean County College.

- The following contracts were extended: Contracts Extended
 - For a one-year contract extension from October 1, 2021, through September 30, 2022, to New Hope Behavioral Integrated Health Care, Inc., Marlboro, New Jersey, for addiction counseling apprenticeship experience, funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant for students studying Addiction Counseling at Ocean County College (contract originally awarded at the January 28, 2021, Board meeting).

- For a one-year contract extension from October 1, 2021, through September 30, 2022, to Ocean Mental Health, Bayville, New Jersey, for addiction counseling apprenticeship experience, funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant for students studying Addiction Counseling at Ocean County College (contract originally awarded at the January 28, 2021, Board meeting).
- For a one-year contract extension from October 1, 2021, through September 30, 2022, to Preferred Behavioral Health, Lakewood, New Jersey, for addiction counseling apprenticeship experience, funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant for students studying Addiction Counseling at Ocean County College (contract originally awarded at the February 25, 2021, Board meeting).
- The following contracts were amended: Contracts Amended
 - An additional \$60,000, for a maximum total of \$120,000, to Amazon Services, LLC, Seattle, Washington, for the purchase of additional online marketplace products for various departments through the Omnia Partners Cooperative Purchasing Program for use at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting).
 - An additional \$5,000, for a maximum total of \$26,738.82, to NJEdge.NET, Newark, New Jersey, for the State Authorization Reciprocity Agreement (SARA) State Fee Assessment to cover the remaining fiscal year period for the existing Hybrid Cloud computing services solution at Ocean County College (contract originally awarded at the September 23, 2021, Board meeting).
 - An additional \$50,000, for a maximum total of \$170,000, to Medicat, LLC, Atlanta, Georgia, for additional booster vaccine verification services at Ocean County College (contract originally awarded at the November 4, 2021, Board meeting).
 - An additional \$1,500, for a maximum total of \$36,900, to Simon Property Group, Toms River, New Jersey, for additional advertising to promote programs at the Jay and Linda Grunin Center of the Arts from February 15, 2022, to April 15, 2022 (contract originally awarded at the December 16, 2021, Board meeting).
 - An additional \$14,000, for a maximum total of \$20,000, to J. Swanton Fuel Oil Company, Inc., Atlantic Highlands, New Jersey, for the purchase and delivery of additional unleaded gasoline and to adjust for price increases for use at Ocean County College (contract originally awarded at the June 24, 2021, Board meeting).
 - An additional \$20,000, for a maximum total of \$50,000, to Home Depot Pro Institutional, Jacksonville, Florida, for the purchase of additional custodial supplies through the Omnia Partners Cooperative Purchasing Program for use at Ocean County College (contract originally awarded at the April 22, 2021, Board meeting).

Bylaw, Policy, and Curriculum Committee

Dr. Konopka shared Academic Affairs highlights from the President's Report and explained that work continues on expanding options to OCC's recently approved 3+1 degree program.

- The following items, as accepted by the College Senate at its meeting on January 6, 2022, were approved unanimously upon roll call vote: College Senate
Items Approved
- Revised Policies Revised Policies
 - Policy #5230, Students, Campus Life, Formal Student Complaints
 - Policy #7160, Educational Programs, Course and Curriculum, Program Evaluation
 - Policy #7165, Educational Programs, Course and Curriculum, Course Evaluation
- Revised Certificate Revised Certificate
 - Certificate of Completion in Environmental Sustainability
- Revised Courses Revised Courses
 - ARTS 182, Art from Renaissance to Modern World
 - ARTS 184, Two-Dimensional Design
 - ARTS 185, Figure Drawing
 - ARTS 205, Modern Art
- Revised Course Codes Revised Course
Codes
 - MNFG 102 to ENGT 102, Manufacturing Processes
 - MNFG 114 to ENGT 114, Principles of Quality Control in Manufacturing
 - MNFG 140 to ENGT 140, Introduction to Computer Numeric Controlled (CNC) Machines
 - ELET 144 to ENGT 144, DC/AC Electric Circuits
 - ELET 150 to ENGT 150, Automated Control Systems

Buildings and Grounds Committee

Mrs. Novak introduced Mr. James Calamia, Interim Associate Vice President of Facilities and Construction, who reported plans for the new Administration Building are in the final design stages. He also highlighted energy management projects in partnership with New Jersey Natural Gas. The Buildings and Grounds Committee Report for January 27, 2022, was then unanimously accepted upon roll call vote.

Building/Grounds
Report Accepted

Personnel Committee

In Mr. Leone's absence, Ms. Winchester presented the Personnel Report, which was unanimously approved upon roll call vote.

Personnel Report
Approved

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for closed meetings to be held on Thursday, February 10, and Thursday, February 24, 2022, at 11:30 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution Adopted
for Closed Meetings-
February 10, and
February 24, 2022

The following meetings were scheduled:

Meetings
Scheduled

Thursday, February 24, 2022	9:30 a.m.	International Programs Committee (As Needed)
	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	11:00 a.m.	Personnel Committee
	11:30 a.m.	Closed Session
	12:30 p.m.	Regular Public Monthly Meeting

President's Report

Dr. Larson shared he will travel to Washington, D.C., with Mr. Fall and Mr. Leone to meet with Congressman Andy Kim on February 8, 2022, to discuss support for the development of a Coastal Sustainability Program and OCC's possible presence on the Joint Base. Further information was provided on the nature of the visit: President's Report

- Mr. Stan Hales, Director, Barnegat Bay Partnership, described the program's growth and interest by Kean University to join efforts to establish a Coastal Sustainability Program.
- Mr. Ryan Luurtsema, Assistant Director, Veteran and Military Resource Center, discussed recent communications with the Joint Base where OCC can help the Afghan Guests with academic and workforce development programs in order to assist with the acclimation to the area.

Dr. Ali Botein-Furrevig, Director of the Center for Holocaust, Genocide, and Human Rights Education, discussed programs offered by the center for the Spring semester, including the Holocaust Remembrance Week Program, the theme of which pertains to "Hitler's Other Victims." All activities are open to the public.

Dr. Konopka provided an update on the creation of Centers of Workforce Innovation, where OCC has been selected as one of ten community colleges to lead initiatives in Cyber Security and Programming and Software Development. New curriculum will be developed and existing curriculum modernized. Professional development for faculty and staff will be provided and transfer agreements developed. Partnership with area high schools will be enhanced so that classes at the high school level will be aligned with the community college.

Dr. Larson reported OCC has been selected as a Distinguished Honoree to be inducted into the Toms River Regional Schools Hall of Fame on May 22, 2022.

Dr. Garcia shared an update on the Committee of Diversity, Equity and Inclusion, which was formed last semester. The committee is completing a Strategic Plan to be brought to a future Board meeting before the end of the Spring semester.

Dr. Larson introduced Dr. Racioppi, who provided an update regarding Spring enrollment, which is currently down .5%, not including the Early College students. He reported that the Lakewood High School graduation rate has increased 8.62%, since the start of the Pathways Program in 2018.

Dr. Racioppi explained the Bellwether Award competition has been delayed to February 27 to March 1, 2022.

Dr. Larson introduced Dr. Jessica Adams, Dean of Kean Ocean, who shared Kean Ocean and Kean University students began the semester fully remote. Kean Ocean is in the process of hiring a new Assistant Director of Campus Life, who will work closely with OCC's Student Affairs to expand opportunities for students.

Kean Ocean is now a member of the Ocean County Chamber of Commerce, which allows the opportunity to highlight the Kean Ocean Partnership.

Mr. Ken Malagiere, Executive Director, OCC Foundation, announced the four new Foundation Board Members who will begin in February 2022: Ms. Jessica Egger, Ms. Stacey Kavanagh, Dr. Marilyn Kralik, and Ms. Debra Morgan.

Mr. Malagiere reported the Foundation's annual appeal has raised an additional \$37,000, and thanked all who have donated. Spring scholarship applications will remain open until January 31, 2022.

Following Mr. Dasti's request for public comments, Dr. David Bordelon, Professor of English and Literature and FAOCC Chief Negotiator, commended the faculty for working hard to prepare for the start of the Spring semester. He then expressed concern regarding the current status of negotiations and asked the Trustees for additional assistance to reach a resolution.

Public Comments

With no further comments from the Board members or the public, the meeting adjourned at 1:37 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Jodi Heitmann
Special Assistant to the President